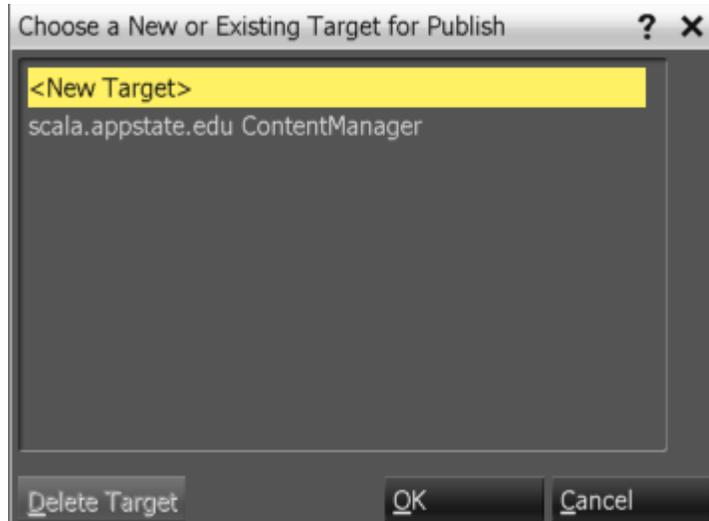


CONTENT (Scala Designer)

Once the desired digital sign is finished you will be able to publish it to the Content Manager (scala.apstate.edu/ContentManager) by going into 'Main' in Scala Designer and clicking 'Publish' on the toolbar.



If you have published to the content manager before the option to publish to the Content Manager will already be listed, but if it is the first time you will have to select <New Target> in the publishing window that pops up.

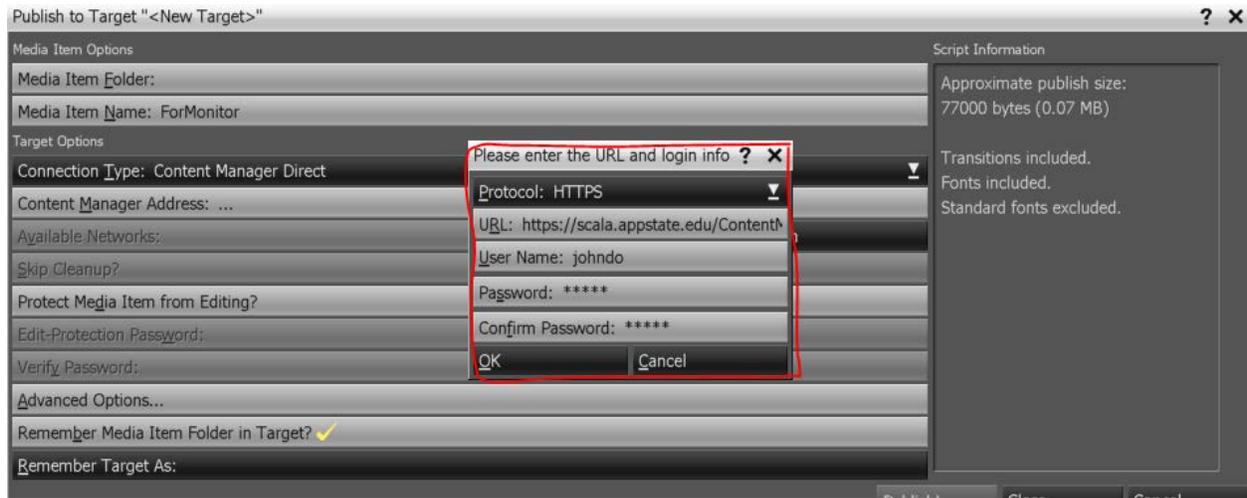


In the new 'Publish to Target "<New Target>" Click the drop down box labeled "Connection Type" and select "Content Manager Direct".



After "Connection Type" has been set to "Content Manager Direct" click on "Content Manager Address: ..."

In the new window that pops up change 'Protocol:' to HTTPS. Set the URL to 'https://scala.appstate.edu/ContentManager' (this is a case sensitive link, so type it exactly how it is seen). After putting in the URL plug in the user name and password.



Click okay then click refresh. At this point you are ready to publish your Media to the content manager. Click 'Publish!'.